

District 79

Education and Training Program for 2009-2010

LGET -Bulletin I - 3 pages

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Re-discovering the heart!

What's Inside

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Immediate Past President Chris Ford said that "toastmasters is the world's best kept secret". But in District 79 this year, pro-active support from our members made it a *household name*.

But lately a little weariness has crept in. The FUN aspect, the ENJOYMENT is found wanting. Yes, we do get our clubs, we do get our CCs and ACs; but the heart seems to be missing. And we have to put it back where it belongs. *Friends, the heart of the toastmasters program is the Educational Program itself.*



As our founder Dr. Ralph C Smedley said, we learn more in moments of enjoyment. It is this learning that translates to quality. And Quality is directly proportional to the satisfaction of each customer. And to our District, each and every member is a customer whose needs are to be met. For our needs to be addressed, we have to create more awareness. So, it is not the toastmasters *movement* that's the best kept secret, but the *resources* available in toastmasters !

We intend to make all the resources available in TMI to the member, just for their pickings. We intend to ensure consistency through out the District by adopting a structured format. We intend to stimulate learning through a practical understanding of Officer and member responsibilities by supplemental trainings sessions, case studies and panel discussions.



One , Two, Three...Go!

We have a three point action plan for the year 2009-2010 with regard to Education and Training:

Action Plan 1 : Toastmasters Leadership Institute

(Which will take care of all training, education needs)

Action Plan 2 : Speakers Bureau and Accredited Speakers Program through Advanced Clubs

(Promoting high quality speakers to create our own Professionals)

Action Plan 3 : Awards & Recognitions

(Where clubs, areas and divisions will be recognized for educational achievements, in keeping with the critical success factors. Where CCs, ACs and leadership achievements that are planned and met in a systematic manner towards DCP/DAP/DDPs are rewarded.)

Please send your comments and suggestions on the Educational Plan to me at the email id below:

uma.radhakrishnan@yahoo.com

The criteria for the Speakers Bureau and the Accredited Speakers Program and the Awards and Recognitions will be intimated in due course.

Action Plan 1 -Toastmasters Leadership Institute

What is Toastmasters Leadership Institute (TLI)?

The Toastmasters Leadership Institute (TLI) is the recommended method of club officer training by TMI. Many districts have found success using this format, in which training programs are conducted concurrently as courses. TLI is being implemented in our District 79 for the first time.

How does it work?

Multiple Training modules are conducted at a facility simultaneously in several rooms and is open to all the members who can choose the training they want to attend. The WHQ recommends 10 programs. Additional courses involving other Communication and Leadership aspects in Toastmasters can be incorporated, after approval from TLI Chair.

How does District 79 plan to implement TLI?

The program will be coordinated by the TLI Chairman appointed by the District Governor and LGET who will Plan and Develop the course schedule for the entire District. Owing to the geographical expanse of our district we will have de-centralized training in individual Divisions / countries depending on proximity.

The TLI Chairman and coordinators will work with the Division Governors and Asst Division Governors-Education and Training, to regulate the TLI courses in Divisions. Hand-picked trainers would be "trained to train" prior to launching TLI, to ensure consistency through out the District.

What are the Objectives of TLI?

Train Club Officers in Modular format, and provide supplemental training to District Officers.

Supplemental training and educational opportunities to all members.

Encourage educational achievement within clubs

Help the district build clubs, and assist clubs in attracting and keeping members

All modules must be consistent with the Mission of TMI and the District

Who Can Attend?

The main idea behind opting for the TLI format in District 79 is to create more awareness in our members, on the educational program and to raise their potential. All Toastmasters are invited to attend.

Incoming club officers *have to* attend the club officer training. The session would provide essential training to help officers understand the full responsibilities of their roles and to get them started with effective methods and strategies, not to mention add to club DCP points.

Non-members interested in learning more about Toastmasters, and in improving their leadership skills, are also invited to attend.

Can District funds be used for TLI?

Yes. Using District funds for district / club officers training is appropriate and should be the top priority. However since District funds cannot be used to train non-officers at TLI (which offers separate leadership and training courses), a nominal charge can be levied for sessions for non-officers.

Can TLI be open to General public to raise funds?

No. TLI cannot conduct sessions for the General Public—such as personality development programs - to raise funds.

Can districts call their training "College" or "University"?

No. "Toastmasters Leadership Institute" is the recommended name by toastmasters. District may not use the terms college and university in conjunction with training.

Why should I attend TLI?

To grow and develop your skills, to learn from experienced toastmasters, to network and share ideas with other toastmasters, to share your questions and challenges with other toastmasters, to get the benefit of their experiences...to have fun!

Who facilitates the classes?

Experienced toastmasters who have attended "From speaker to trainer" work-shops, and are willing to share their knowledge and experience. TLI Trainers will be chosen by the TLI Chair and the board.

What is the format of the course?

Interactive mode of training; hands-on exercises where applicable and practical; breakout groups and activities. This format gives the members the choice to pick and choose the session of their choice.

Do I need to attend the entire program?

Club officer training is necessary and recommended for officers but optional for members. All Members are free to pick elective sessions of their choice, scheduled throughout the day.

How can I contribute to the success of the program?

By participating in the training sessions as trainers and attendees.





Appointments

The District is pleased to appoint **ATM/OCL Loyola Pinto** as the TLI Chair. Loyola Pinto has been with toastmasters for 11 years and is a Past Division H Governor. He is well known in toastmasters circles for his methodical planning and implementation.



Loy, an accomplished speaker, has organized and conducted Area and Division conferences, participated in District conferences in the advisory capacity and conducted club officers training and work-shops at the Division level.

Job Profile of the TLI Chair

1. In charge of TLI and the overall success of the program
2. Work closely with and under the supervision of the District Governor and the LGET
3. Monitor the entire program
4. Select trainers to conduct training sessions.

5. Develop a course schedule for Training, in line with the TMI Mission.
6. Work with the District treasurer to conduct training in a cost effective manner.
7. Appoint the Board, committees and assistants as necessary.

The District is pleased to appoint the following stalwarts as Advisors to the TLI program:

DTM Mohammed Murad, International Director(2007-2009)

DTM Mathews Kurien, Past GTC Governor

TLI Plans for 2009-2010

The District plans to conduct 4 sessions, inclusive of the "Speaker to Trainer" program, for initializing the TLI format.

The TLI chair and his team will create a matrix of recommended courses for the District.

The sessions will be conducted in the Divisions, in coordination with the TLI team, to ensure consistency throughout the District.

Division Governors and Asst Division Governors Education & Training will work closely with the TLI team, to complete the training as per schedule.

Training schedule

Mid June-End June : Speaker to Trainer , In all Divisions.

July / August : Club Officers Training and Supplementary courses

September / October / November : Supplementary courses, Panel discussions

Dec / January / Feb : Club Officers Training and Supplementary courses

The details of the courses will be intimated once the schedule is ready.

To increase the interaction and learning, the District recommends joint-division sessions wherever possible.

TLI Trainers - Job Description and Minimum Qualifications

Job Description

- Present a professional and thorough training to the members of D79 according to TMI standards, in his/her area or division.
- Help facilitate Club officers Training 1 and 2
- Help facilitate supplementary modules
- Be available for TLI training duties, as per schedule.
- Undertake duties on a voluntary, free of charge basis.
- Actively promote the TLI in the Area / Division

Minimum Qualifications

- Active toastmaster in good standing
- Attended a "Speaker to Trainer" workshop
- At least a CC and CL.
- Held the relevant Officer post for Officers training.

Notes

The TLI Chair and the board is responsible for choosing the trainers.

All claims related to TLI to be authorized by the TLI Chairman.

The District Governor and the LGET are ultimately responsible for TLI.

Education: "Being able to differentiate between what you do know and what you don't. It's knowing where to go to find out what you need to know; and it's knowing how to use the information once you get it". William Feather